Princes Gardens Surgery
Patient Participation Meeting

Wednesday 6th September 2017 – 5.30pm -6.30pm

Chair: David Welch **Secretary**: Louisa Enriquez

Present: Dr Aunali Sibtain, David Childs, Jan Lane, Sharon Blight, Jan Hoyland, Richard Hoyland, Ann Hawkins

Apologies: Frank Green, Ron Baker

Guests: None

Item		Action
1	**Apologies and Introductions** Apologies as above.	
2	**Minutes of the Last Meeting** None available	
3	**What do we want to do as a PPG?** → Short term – social event → Medium term – patient education passing on information → Long-term – specific group activities i.e. art workshops, walking groups, talking groups → Discussed possibility of virtual group to gain ideas, knowledge and expertise from those unable to attend physically due to other commitments.	
4	**Flu Campaign** → Flu clinic Saturday 23rd Sept & 30th Sept PPG members to attend and assist in leaflet distribution and informing patients of process. → Name badges to be organised by the practice	
5	**Free First Aid Training** → British Red Cross training Thursday 21st September 2017 at 2pm-4.30pm in Princes Gardens Surgery waiting room	
6	**'Juice & biscuit' event in waiting room – Wednesday 1st November 2-4pm** → PPG members will meet in surgery meeting room on 16th October 2017 at 3pm to discuss logistics and ideas for event planned for 1st November. Cakes and tea and coffee will be provided.	**DC, JL, SB, JH, RH, AH, DW**
7	**PPG Workshop** → Sharon Blight and Louise attending 7th September (information attached)	**LE, SB**
8	**Next Meeting date – Wednesday 6th December 2017 at 5.30pm** **Chair: David Welch** **Secretary: Louisa Enriquez**	